

2021-22 SFCSD Return to Learn Plan

August 19, 2021

SUMNER-FREDERICKSBURG CSD

RETURN TO LEARN GUIDELINES

Effective August 23, 2021, The Sumner Fredericksburg School District will utilize the following plan for the 2021-22 school year. This plan is subject to change, as guidance changes from the Iowa Department of Education or an Emergency Declaration of the Governor of Iowa or other legal entities.

Academic: All students will attend class's onsite, daily. Attendance policies will be enforced and the district will follow board and handbook policies concerning attendance, eligibility and other procedures, unless waived by the appropriate legal entities. Students that are unable to attend face-to-face, their parents may file a waiver request and the district will provide digital curriculum to support those students. Attendance and homework completion and grades will be enforced for those students. The district will work diligently to support all students and families during the 2021-22 school year.

Masks & Social Distancing: The district has passed *no* policy or procedure that imposes a mask or social distancing mandate for students, staff or community. Unless instructed by a governing authority, masks and social distancing **are at the discretion of students and their parents**. Staff are free to wear masks if they are so inclined to do so.

Lunch & Hallways: The district has removed restrictions for transiting hallways and for lunchroom activities. No table should have more students than appropriate for the size of the table.

Transportation: The district recognizes the guidance of the CDC and IDPH, and recommends that any student or parent that wishes their student to wear a mask, will be allowed to do so. This is subject to change based on guidance from the Iowa Department of Education, or the Governor of the state of Iowa.

Social Emotional Learning (SEL) Support: Information on social-emotional resources can be found at the school counselor's website (under community resources) provided below. If families need further assistance, please contact the building school counselors.

- Mrs. Bullerman: Sumner-Fredericksburg MS.
- Mr. Haying: Sumner-Fredericksburg HS.
- Ms. Bogacz: Fredericksburg Elementary and Durant Elementary

The sections below is in case the need arises to move from an inclusive onsite learning model to alternate learning models when directed by the Iowa Department of Education, or the Governor of the State.

ACADEMIC INFORMATION

Continuous Learning Plan

The Sumner-Fredericksburg Continuous Learning Plan includes in-building learning for all students, “hybrid learning” when conditions dictate that NOT all students will be able to participate in face-to-face onsite learning and some students may be served at least off-site by technology or teacher prepared packets. Remote Learning means conditions dictate that buildings are closed and that all student education is being done by electronic means or by packets off site. Unlike last year when learning activities were voluntary for students when buildings were closed, all students will be REQUIRED to participate in delivered onsite, by hybrid means or remotely. The district will follow Iowa Department of Education, CDC and local health department safety guidance in all instructional models.

Onsite Learning

The SFCSD on-site learning model, students access learning in a traditional format with in-person learning. In the on-site learning model, students access their learning on campus. The District will make every effort to offer onsite learning to all students in all grades.

Currently, the district is planning for all students to begin the year with onsite learning.

Attendance learning activities are required.

Hybrid Learning

The SFCSD Hybrid Learning model is a blend of on-site and off-site access to learning.

Hybrid at Sumner-Fredericksburg means not all students or grade levels will be able to participate in on-site learning. When away from campus, students access teachers and materials through the District’s online learning platforms or through paper packets provided by teachers. The district will provide computers and access points to insure student access to on-line learning and resources. In our hybrid model, every attempt will be made to keep students in grades PK-6 at school. Students in grades 7-12 may be required to attend on alternate days and receive assignments or work at home on paper packets or using a computer on days students are not in class. Attendance and participation are required and assignments and homework will be graded.

Remote

When conditions do not allow all individuals within the Sumner-Fredericksburg School District to work safely in the buildings, the District will provide students with assignments at home. Assignments may be delivered using computers or by paper packets. Teachers will be available to provide instruction or feedback using the computer presentation or by phone. Student participation will be required and students will be provided feedback and assistance. Student assignments and assessments will be graded.

Teachers will be provided ongoing professional development to further develop their skill set as it relates to transitioning from on-site learning to blended learning in a potential hybrid model. District curriculum will remain grounded in essential standards for all content areas. All necessary school resources for learning are available each day, which includes access to devices and the internet. Students must have access to devices and the internet in this model.

The district will offer training to parent(s)/guardian(s) on how to access lessons and support learning if, at any given point, the district transitions to a hybrid model or a continuous online learning model.

Is Sumner-Fredericksburg going back to school on time?

- Yes, Sumner-Fredericksburg is planning on going back to school on August 23 with all students in onsite learning: (Regular day school times)
 - Durant Elementary School Pk-4 8:05 AM-3:15 PM
 - Fredericksburg Elementary School. Pk-4 8:05 AM-3:10 PM
 - Sumner-Fredericksburg Middle School 5-8 8:05 AM-3:15 PM
 - Sumner-Fredericksburg High School 9-12 8:00 AM-3:00 PM
- If at some point we need to change from the onsite model to a hybrid model, this will be communicated to all SF families.

Attendance

- Student Attendance and participation is required of students every class day this year. No learning activities or days for students will be voluntary.
- Because of the impact of COVID-19 on students and families, we will no longer have attendance incentives for test exemptions nor present perfect attendance awards.

How many student academic days will there be for 2021 - 2022?

- There will be 170 student contact days. August 23, 2021- May 19, 2021.
- The district calendar is located on the school website <https://www.sfcougars.org/>
- Any make-up days will be added to the end of the adopted calendar.

Make-up/Remediation If There Is A School Closure in 2021 – 2022 School Year

- All students will start 2021 - 2022 school year learning at grade level. Missing skills and concepts will be taught and addressed by teachers when needed to support student grade level learning.

Supplies and Material:

- Students will be permitted to use backpacks to carry their own books to each class. Sharing of supplies and materials with other students is discouraged. Locker usage will be limited to the beginning and end of the school day.

Student Assessments

For the upcoming school year each building is still planning on doing normal school wide assessments such as Iowa Statewide Assessment of Student Progress (3-11) and FAST assessments at the elementary and middle school levels.

Teachers will use assessments from curriculum materials and locally developed assessments to determine student learning needs (formative assessment) and level of attainment (summative assessments).

Academic Standards

In all delivery models, teachers will follow the district adopted curriculum and align learning to the Iowa and district adopted core. Building Student Assistance Teams will monitor student achievement at each grade level and credit attainment for graduation.

Communication with Parents and Students

The district will use email, text messaging, on-line meetings, Social Media and phone calls to communicate with students and parents. Students and parents will receive assistance in connecting with district communications within Infinite Campus and the Cougar App Push system on iOS and Android.

Equitable Services

In all delivery models, onsite, hybrid or remote, all students with disabilities will be provided with support to ensure a free, appropriate, individualized learning program. All English learners will receive required services and support to learn including appropriate technology. Students in poverty will be provided with support and materials to learn and participate in the educational program including appropriate technology. Building Leadership teams and Student Assistance teams will monitor student assessments, behavior referrals, attendance and grades to ensure that all students are progressing toward grade level goals on graduation.

Social-Emotional Supports

The social-emotional wellbeing of our students, staff and families is of utmost importance. Key points include:

1. Establishing a routine and maintaining clear communication.
2. Relationships and wellbeing take priority.
3. Establishing a sense of safety (for those experiencing anxiety and/or grief) and connectedness for students returning to school.

Family Support

- Information on social-emotional resources can be found at the school counselor's website (under community resources) provided below. If families need further assistance, please contact the building school counselors.
 - Mrs. Bullerman at Sumner-Fredericksburg MS.
 - Mr. Haying at Sumner-Fredericksburg HS.
 - Ms. Bogacz at Fredericksburg Elementary and Durant Elementary
 - <https://sites.google.com/sfcougars.k12.ia.us/counselorpage/home>
- School counselors will be onsite to provide emotional support for students in need. A needs assessment will be sent out to families at the beginning of the school year to determine your family and/or students social and emotional needs.

Trainings

- The school counselors and school nurse (Mrs. Luebbers) will be providing SEL training for teachers and staff during professional development during the school year. Training sessions provided by the AEA on the health and safety modules will be implemented during professional development time.

District Leadership Team

The district leadership team consisting of Administrators, Teacher Leaders, and District Support Personnel in transportation, maintenance, counseling, technology, and health will draft and monitor the plan to determine progress on learning, providing services, and communicating. The Leadership team will collect and analyze data on learning plan implementation.

The district will offer training to parent(s)/guardian(s) on how to access lessons and support learning if, at any given point, the district transitions to a hybrid model or a continuous online learning model.

TRANSPORTATION

Rules

- Students shall wear face coverings at all times while on Sumner-Fredericksburg Community School busses when social distancing guidelines cannot be maintained. Refusal to do so will result in disciplinary actions including denial of transportation services per the Student Handbook
- As instructed by bus drivers, students shall remain outside of the bus, to allow the driver to exit the bus, prior to students boarding the bus (Driver last person on)
- As instructed by the bus driver, students shall remain seated and NOT exit the bus, until instructed to by the bus driver. (Driver 1st person off)
- Students and Staff shall NOT ride any Sumner-Fredericksburg Community School District vehicles if displaying signs and/or symptoms of COVID-19

Regular Bus Routes

- Restriction of bussing capacity to two (2) per seat, or an average of 42 per bus on district busses
- Routes will be adjusted accordingly with final changes to the routes and communicated one (1) week prior to the start of school
- Assigned seating may be utilized to limit unnecessary movement between seats
- Routes will be regularly evaluated for safety and efficiency and subject to change at the discretion of the Transportation Director and Superintendent

Bus Stops

- Determination of Board approved stops will be routinely evaluated on effectiveness to maintain social distancing with possible restriction of "in town" routes.

Activity Busses

- Restriction of bussing capacity to two (2) per seat, or 42 per bus on district busses
- Equipment will be transported in a separate vehicle i.e. football pads and helmets, bats, tents, etc
- Utilization of other district vehicles will be at reduced capacity as determined by seating positions at the discretion of the Transportation Director.
- Coaches will determine the maximum number of student athletes/performers that will be needed for activities. Non performing team members will not typically be transported.

Mitigation

- Regular cleaning and sanitizing of the busses between use, including the transition of students from rural routes to shuttles.

- Face Masks worn by students
- Face shields worn by driver while communicating with students during onboarding at rural route stops
- Seat directly behind the driver will remain unoccupied
- Possible use of assigned seating
- Windows will be opened as weather allows to increase air flow through busses
- Alteration of bus routes to restrict the number of passengers to 42 or less
- Prior to driving a route and/or activity, drivers will document temperature
- Implementation of ridership program to assist with contact tracing if needed

HEALTH & SAFETY

Mitigation Strategies

- Students will need to practice regular hand washing. Teachers will be training students on proper hand washing and sanitizer use.
- Use of Masks
 - The best mitigation to slow spread is to wear masks as needed and appropriate when social distancing is not possible in a classroom.
 - Masks will be required for all staff at all times with the only exceptions being lunch, band, and when PE activities warrant.
 - Masks should never be put on by a teacher. There will be student training on how to wear a mask. Please work with your student on how to put on and wear a mask before the school year starts.
 - When masks are not in use, parents will need to provide a paper bag to store the mask.
 - Masks must comply with school dress code rules.
- Classroom Arrangements
 - For seating arrangements, students will be facing the same direction as feasible.
 - While students are working in teams, no groups larger than 3 students at a time will be working together, in the same teams each day.
- There will be limited large group assemblies, and they must use social distancing.
- Staff lounge and work areas must use social distancing.
- When students are in the cafeteria, extra tables will be provided for social distancing. Students at lunch will sit at tables, then will be dismissed by table to get meals rather than standing in lines.
- Outside food/snacks are ONLY allowed if they are individually pre-packaged and unopened.
- No food is to be delivered to the schools for lunch.
- Visitors to the school building will be limited.
- When picking up students, adults will need to stay in their vehicle.
- Movement throughout the building
 - Students PK-6th grade will have minimal movement between classrooms. Use of outdoor space is encouraged for PE, when possible.
 - Students will eat in the cafeteria. Tables will be spread out to ensure social distancing.
 - Students must bring a sack lunch or use the school lunch program.

- Minimal locker use will be encouraged. Grades 5-12 may use backpacks to carry supplies throughout the building.
- Recess will be grouped by grade alike, to minimize the number of students on the playground.
- Disinfecting and cleaning procedures
 - Tables, desks and doorknobs will be wiped down between class periods.
 - Students will not be sharing materials with other students.

Supplies for student and staff health and safety

- Water filling stations will be open, while regular (push button) water fountains will be shut off. Please have your student bring a water bottle.
- Students may bring their own personal hand sanitizer for personal use, not to be shared.
- Paper bag for mask storage

Protocol for students staying home, if ill

- Parents should consider the following questions prior to sending your child to school:
 1. Does your child have a fever of 100.3 or higher?
 2. Has your child traveled outside the country in the last two weeks?
 3. Does your child have a runny nose, cough, or sore throat?
 4. Has your child been in personal (physical contact) with anyone who has been diagnosed with or exposed to COVID-19?
- Parents are required to take student temperature before each school day.
- A student with a temperature of 100.3 or higher needs to stay home for 24 hours. Students must be fever free for 24 hours (without medication) before returning to school.
- If a student displays any signs of illness, the student must stay home until they are symptom-free for 24 hours.
- If a student becomes diagnosed with COVID-19, the parent must report to the school nurse (Mrs. Luebbbers), and confidentiality will be maintained. Students then must be remain home for 10 days AND symptom-free for at least 24 hours.

LUNCHROOM INFORMATION

All kitchen staff will wear a mask when breakfast and lunch are being served.

Breakfast

Elementary Schools & Middle School

Students must be seated 6' apart from each other and not across from each other (staggered) at the table. Kitchen staff will clean, sanitize, and disinfect after breakfast.

Breakfast times:

DES: 7:30-7:55

FES: 7:30-7:55

SFMS: 7:30-8:00

SFHS: 7:30-7:50

High School

Students can sit 4 to a small table and 6 to a large table. Kitchen staff will clean, sanitize and disinfect after breakfast.

Lunch

Elementary Schools & Middle School

Students will proceed to the lunch line as a group (class), teachers will hand the student the milk of their choice. Middle school students may pick up their own milk. As the group enters the cafeteria, the group will sit at one to two tables (preferably on one side of the table or staggered). The next group (class) to enter the cafeteria will sit at the next table with social distancing.

After use, tables will need to be cleaned, sanitized, and disinfected before the next group may be seated. Elementary and MS staff will do this, HS students can be advised to do this.

Middle School - no activity time after lunch.

High School

As students enter the cafeteria they will take a seat at a table (4 students to small tables and 6 students to large tables). Students may not move chairs to other tables. We will have tables spread at 6' apart. Students will be dismissed to the lunch line by table.

Tables will need to be cleaned, sanitized and disinfected before the next lunch group can enter the cafeteria. Students may help with this.

Hybrid & Remote Learning Days

Kitchen will package breakfast and lunches for those that would like to have them. Parents will need to sign up for lunches to be sent home; we will give you a date to have those turned in.

Outside kitchen use will be prohibited. Only kitchen staff and maintenance staff (as needed) will be allowed into the kitchen to keep the areas cleaned, sanitized and disinfected.