

SUMNER - FREDERICKSBURG SCHOOL BOARD MEETING

5:00 PM, MONDAY, May 14, 2018

SFMS Science Room

1. Call to Order:
2. Pledge of Allegiance:
3. [Approval of Agenda Items:](#)
4. Approval of Consent Items:
 - A. [Minutes of April 9, 2018 board meeting:Minutes of April 14, 2018](#)
 - B. Reports:
 - a. Monthly [Activity & Nutrition Report](#), [Financials](#)
 - b. [Approval of Monthly Bills](#)
 - c. [Credit Card Bill](#)
 - c. Open Enrollments,
 1. David & Tracey Szurley request their children, Reagan (1st), Bailey (2nd), and Cameron (4th), and Hayden (5th) open enroll back to Wapsie Valley, after moving into S-F on April 1, 2018.
 2. Brent & Katie Olsen request their children, Bradley (6th) and Anna (1st) open enroll to New Hampton, effective April 10.
 3. Collin and Jessica Steege request their child, Kayson (PK) open enroll into Sumner-Fredericksburg from New Hampton.
 4. Jennifer McMahan requests that Molly (12) open enroll back to Tripoli under the junior/senior rule.
5. Public Forum:
 - A. Sarah Bolte and students would like to give an update on the water fountain/water bottle filling station fundraising.
6. Communications and Reports:
 - A Board
 - B. Superintendent
 1. We received our Iowa Assessment Iowa Core Report & Iowa Growth Report for the 2017-18 school year. Results look good, but we always strive to improve.
 - a. [Link to Iowa Core Report](#)
 - b. [Link to Iowa Growth Report](#)
 - c. [Link to Iowa Assessments:](#)
 2. The legislative session ended abruptly with Operational Sharing passing but SAVE did not. There was several pieces of legislation that did not pass; removing requirement for PRAXIS exam, SAVE and several others.
 - a. We did get support for student mental health, and suicide prevention.

- b. [Link to other legislation that passed.](#)
- 3. The U.S. News & World Report released their yearly list of information on schools in Iowa and the nations. [Click Here For the Link for The Article](#)
- 4. SIAC meet for the final time of the year, on April 25.
 - a. [See Comments from committee members.](#)
- 5. As discussed at a previous meeting, the district needs to spend down their food service account, to be compliant with state regulations. In working with Nancy and Merv, of needs that were identified. We have an estimated \$35,704.39 to spend down, which may not allow everything on the list, but the list is prioritized by Nancy.
 - a. Garbage Disposals at FES & Durant
 - b. 3-Door Refrigerators at Durant and SFHS.
 - c. Soft-water/Hot Water Heater for SFHS Dishroom.
 - d. Increase 1.5 Hours a day for 2-3 days a week of one employee.
 - e. Walk-In Freezer @ SFMS
 - f. New Tables at SFMS & SFHS

C. PK-8- Principal Glenn

- 1. [Click Link For Report](#)

D. PK-5 Principal/Activities-Volker

- 1. [Click Link For Report](#)

E. 9-12 Principal/Activities-Eckelman

- 1. [Click Link For Report](#)

F. Maintenance/Transportation

- 1. Maintenance - Merv had no major repairs to report.
- 2. Transportation - No major issues to report.

7. Personnel Actions:

A. Resignations:

- 1. I recommend approval of the resignation for Anthony Jones, high school social studies, effective at the end of the 2017-18 school year.
 - a. [See attached resignation.](#)
- 2. I recommend approval of the resignation for Robert Metcalf, effective May 30, 2018 as classroom associate.
 - a. [See attached resignation](#)
- 3. I recommend approval of the resignation of Kayla Fleming, music teacher, effective at the end of the 2017-18 school year.
 - a. [See attached](#) resignation
- 4. I recommend approval of the resignation of Jordan Schmitt, Elementary Teacher, effective at the end of the 2017-18 school year.
 - a. [See attached resignation](#)

B. Contracts:

1. I recommend approval of Todd Heller and Kayla Coronado as **volunteer** coach for softball for the summer 2018 season.
 - a. Todd H_ [See Attached Sheet](#) and [License Info](#)
 - b. Kayla C [See Attached Sheet](#) and [License Info](#)
2. Summer Temp Help for Tech
 - a. I recommend the hiring of Mitchel Bush, for summer technology help @ an hourly rate of \$7.75 / hr. Both Mr. Wright and Mr. Sherman interviewed students that they thought would be helpful during the summer months.
3. Summer Temp Help for Custodial/Lawn Care
 - a. I recommend approval of the hiring of Jonathan Rader, Amity Schuler, Alexander Rich, and Paige Rader for summer custodial help at an hourly rate of \$7.75.
 - b. I recommend approval of the hiring of Kevin Dix for summer lawn mowing of the Fredericksburg buildings, at a rate of \$9.50 / hr.
4. These are positions that we are still interviewing for and could be added before the board meeting:
 - a. MS SPED TEACHER
 - b. MS SECRETARY
 - c. DURANT SECRETARY
 - d. Kindergarten Teacher @ Durant
 - e. 4th Grade Elementary Teacher @ FES
 - f. .5 FTE Social Studies Teacher @ SFHS
 - g. .5 FTE Elementary Music Teacher at FES
 - h. Elementary Teacher @ FES
5. I recommend approval of Athletic Contracts for the 18-19 school year
[Athletic Contracts 18-19](#)
6. I recommend approval of Teaching/Sponsorship Contracts for the 18-19 school Year. [Teacher/Sponsorship Contracts 18-19](#)

8. Old Business

A. Summer Projects:

1. Industrial Technology Classroom Windows - Priority - I recommend approval for replacement with Cresco Building Services at a cost of \$4,862.00. This was the only quote received.
 - a. [See Attached Quote](#)
2. Remove & Replace Window Coverings at DES - Priority - I recommend approval of Dan Smith Construction for a cost of \$7,479.75.
 - a. [See Attached Quote - Dan Smith Construction](#)
 - b. [See Attached Quote - Willems Construction LLC](#)
3. Asbestos Removal of Floor Coverings @ FES - Hallways and Classrooms with one small room at SFMS - Total Cost of removal is \$31,368.00 and does not include installing new tile or carpeting.
 - a. [Quote for Removal](#)
 - b. *Quote for Replacement Flooring - Not Available At This Time - Based on the cost to replace the flooring in the classroom, approved in April, the cost is in the \$23,000 range depending on needed floor preparation. This*

would bring the estimated removal, preparation, replacement of the flooring to be approximately, \$55,000 to \$60,000.

4. Windows @ FES
 - a. This is the quote for the South Windows at FES. This is the only quote received.
 - i. [See Attached Quote](#)
5. I recommend approval of allocating \$85,000 for technology.
 - a. Projects include:
 - i. Chromebooks
 - ii. PLTW Lab Upgrades in Software and hardware
 - iii. 27 Staff Laptops
 - iv. Projectors replacement in rotation
 - v. DES Lab
 - vi. SFMS - 24 computers in lab need replaced.
6. Purchase of Bus for 2018-19
 - a. We received three quotes for buses. Thomas, Hougland and Bluebird all submitted bids. After reviewing the bids with Mike Elliott, we are recommending the purchase of the Blue Bird Bus Bid of \$82945.00 plus \$1826.00 for a 4-camera system for the bus.
 - i. [See Attached Quote for Blue Bird](#)
 - b. We will have the other two bus bids available for inspection at the board meeting.
7. Purchase of Vehicles for 2018-19
 - a. We received bids for vehicles from Vern Laures Auto Center, Karl Chevrolet and Bill Colwell Ford. After reviewing the bids with Mike Elliott, we are recommending a Dodge Grand Caravan SE with basic package of \$21,395.00 from Vern Laures Auto Center and a 2019 Ford Transit Van through Bill Colwell Ford for \$27,500.00
 - b. [Bid Sheet for 2019 Dodge Van](#)
 - c. [Bid Sheet for 2019 Ford Transit Van](#)
8. Replacement of section of sidewalk on the West side of SFMS. This will be done in-house and estimated to cost \$1750.00.
9. I recommend approval for the quote of Sitler Electric to replace the 6,784 fluorescent bulbs and removal of the ballasts for a cost of \$154,642.00. We received two bids with the other bid from Ideal Electric of \$135,324.00
 - i. [Ideal Energy Bid](#)
 - ii. [Sitler Electric Bid](#)
 - b. Ideal Bulbs carry as 5 year warranty and currently a new bulb costs \$8, With Sitler bulbs costing \$10.50 with a 10 year warranty. During the respective warranty periods, all bulbs are replaced at no charge.
 - i. In research, the 5-year bulbs have a failure rate of 25% after five-years, which would incur an addition estimated cost of \$13,568 in costs.
 - c. In looking over the purchasing of bulbs and ballasts for the 2017-18 school year, the district ordered \$19,762.17 worth of materials (bulbs & ballasts) & recycling costs that would no longer be ordered. This number is low, as we stopped ordering additional supplies anticipating this being approved.

- d. This would save the districts an estimated 524,643.6 KWH of electricity in all four buildings. Savings would be \$28,000 to \$40,000 per year based on demand of when electric is being used.
- e. There are no rebates, due to the lower cost of electricity being provided by the community providers.

B. Early Retirement:

- 1. Both Steve Crawford and Deb Speltz declined to accept the early retirement offered to them.

9. New Business

1. Operational Sharing / 28E Agreement with West Central:

- a. I recommend approval of the 28E agreement for sharing with West Central for Business Manager at a 60/40 ratio.
- b. The West Central BOE approved this agreement in their April meeting.
 - i. [See Attached Sharing Agreement.](#)

2. Milk Bids for 2018-19:

- a. I recommend approval of the Prairie Farms bid for the 2018-19 school year. It was the only bid received.
- b. See Attached Bids
 - i. [Prairie Farms Bid](#)
[Anderson Erickson Bid](#)

3. Bread Bids for 2018-19:

- a. I recommend approval of the the Bimbo Bakery for bread products during the 2018-19 school year. It was the only bid received.
- b. See Attached Bids
 - i. [Bimbo Bakery](#)

4. Approval of the Class of 2018 for Graduation:

- 1. I recommend approval of list of graduate candidates as presented.
 - a. [See Attached List of Graduates](#)

5. Approval of Tentative Agreement with SFEA:

- 1. Tentative Agreement Info [Tentative Agreement](#)
- 2. I recommend approval of the Employee-Management Handbook for 2018-19 which contains the permissive and forbidden language according to Chapter 20. Sarah Bolte and I worked through the language of the process of the committee and removal of the the language. [Click Here To See The Handbook](#)

6. Consideration of Certified Staff for 2018-19:

- a. See Section 7: Personnel Actions

7. Consideration of Coaching/Extra-Curricular Contracts for 2018-19:

- a. See Section 7: Personnel Actions

8. BOE Calendar Review:

1. The BOE meeting in June will be held at the High School, Rm. 125 on June 11th @ 5:00.
2. The BOE Meeting in July will be at the SFMS Science Room on July 9th @ 5:00.
3. IASB Convention Information - [Click for Link for Document](#)
 - a. Pre-Convention is November 14
 - b. Convention is November 15
 - c. Post-Convention for the Board President is November 16

10. Other Business:

11. **NOTICE of CLOSED SESSION:** Board will go into a "Closed Session to evaluate a licensed employee" as provided by Iowa Code 21.5(1) | To evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. (Classified/Administrator Salaries)

12. Consider approval on Classified Employees 2018-19 salary increase:

13. Consider approval on Administrators 2018-19 salary increase:

14. Adjourn

It is the policy of the Sumner-Fredericksburg Community School District not to illegally discriminate on the basis of race, color, national origin, gender, disability, religion, creed, age (Employment only), marital status, sexual orientation, gender identity and socioeconomic status (students/program only) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy please contact the district's Equity Coordinator.